



26<sup>th</sup> October 2023

Dear Councillor,

You are summoned to attend a meeting of North Hill Parish Council on Monday 6<sup>th</sup> November 2023 at 7.30pm in the Village Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues, they would like to raise that they contact the clerk prior to the meeting so that we can best manage them.

Please remember that the time allotted for Matters of Community Concern is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Lena Batten'.

Lena Batten, Clerk to the Council

Members of the public are welcome to attend the meeting. However, we would like those attending to register prior to the meeting by emailing the Parish Clerk. Email: [northhillparishcouncil@btinternet.com](mailto:northhillparishcouncil@btinternet.com)

## AGENDA

1. TO RECEIVE APOLOGIES:
2. CODE OF CONDUCT : a) TO RECEIVE DECLARATIONS b) TO GRANT DISPENSATIONS:
3. PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY:
4. TO RECEIVE AND APPROVE THE MINUTES OF THE 2<sup>nd</sup> October 2023 FULL COUNCIL MEETING:
5. ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA:
6. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING:
  - 6.1 PA23/08033 – Sorrento, Coads Green, Launceston, PL15 7LY – To note for information - Non material amendment to garage roof and location of utility garage door from previous application PA23/04460.
  - 6.2 PA23/06505 – Tolcarne Barn, Trebartha Estate, Launceston – To note comments submitted on the 25<sup>th</sup> October supporting application - Demolition of blockwork stable building and construction of timber frame, cedar clad domestic annex with sedum roof and triple glazing.
  - 6.3 PA22/03147 - The Stables, North Hill, Launceston – To note for information only - Appeal Dismissed.
7. TO REVIEW CORRESPONDENCE AND TO AGREED RESPONSES REQUIRED:
  - 7.1 To obtain information from PCSO Mike Dodd in relation to speeding concerns in the parish.

Mrs Lena Batten  
Parish Clerk North Hill Parish Council  
9 Highbury, Rilla Mill, Callington, Cornwall PL17 7PH

[www.northhillparish.co.uk](http://www.northhillparish.co.uk)  
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- 7.2 To consider purchase of defibrillator following demonstration from Duchy Defibrillators.
- 7.3 To discuss tree planting after 20<sup>th</sup> November with support from Coads Green pupils.
- 7.4 To provide feedback from Highways regarding hedge cutting at Bathpool.
- 7.5 To consider / resolve four quotes received for the quarterly inspection check of play area.
- 7.6 To discuss hedges at Lynher Way in North Hill Village.
- 7.7 To consider / resolve maintenance required to six locations on the footpaths.
- 7.8 To consider / resolve the quote offer of emptying parish bins through CC Commercial waste services.
8. APPROVAL OF THE LIST OF PAYMENTS / RECEIPTS FOR OCTOBER 2023 & TO RECEIVE OCTOBER 2023 BANK STATEMENT:
- 8.1 AUTHORISATION OF EXPENSES INCLUDING SALARY:
- 8.2 18.00 (PAYE G. Pollard Oct)
- 8.3 £650.00 (Salary, Lena Batten October)
- 8.4 £43.64 (Room rent, phone Lena Batten)
- 8.5 £24.41 (ElanCity door key)
- 8.6 £950.00 (footpath maintenance)
- 8.7 £2.25 (postage)
- 8.8 £25.94 (ink, admin)
- 8.9 £8.00 (bank charges)
9. RECEIPTS:
- 9.1 £619.90 (VAT claim April / September 2023)
10. Bank Statement as of 28<sup>TH</sup> October 2023 - £23,404.91
11. TO REVIEW MONTHLY BUDGET RECONCILIATIONS:
- 11.1 Budget Sheet Attached
12. TO REVIEW MONTHLY RAG: (Red, Amber, Green)
- 12.1 RAG Sheet attached
13. To consider / resolve the potential repair of the steps at the play area by the handy man.
14. REPORT FROM CORNWALL COUNCIL WARD MEMBER COUNCILLOR PARSONS:
15. TO REVIEW DETAILS FOR NORTH HILL PARISH COUNCIL CEMETERY:
- 15.1 To review / amend / adopt the North Hill Parish Council Cemetery Policy (attached)
16. ITEMS FOR INCLUSION AT THE NEXT MEETING:
17. DATE & TIME OF NEXT MEETING: MONDAY 4<sup>th</sup> December 2023 AT 7.30PM
18. CLOSE OF BUSINESS: